

POWER FOUNDATION OF INDIA

22nd September 2025

Subject: PFI Internship Scheme

Power Foundation of India (PFI) is an Autonomous society (registered under the Societies Act, 1860) formed under the aegis of Ministry of Power, Govt. of India and patronized by leading power sector CPSEs. The **PFI Internship Scheme** seeks to engage students pursuing Undergraduate/Graduate/Post Graduate degrees or Research Scholars enrolled in recognized Universities/Institutions in India or abroad, as "Interns".

Interns shall be given exposure to various Verticals/Divisions/Units of PFI and will be expected to support the process of research, analysis, and policy inputs through empirical collection and collation of information. For the interns, this will also provide exposure to developmental issues in the Indian Power and Energy Sector, along with valuable insights into sectoral challenges and opportunities.

2. The internship will be on **unpaid** basis.

3. The Scheme

3.1 Name of the Scheme

The PFI Internship Scheme

3.2 Purpose

To provide short-term exposure of selected candidates to the different Verticals/Divisions/Units of PFI as Interns. A list of domains/areas where internship is invited is enclosed at **Annexure 'A'**.

3.3 Objectives

- a. To allow young academic talent to be associated with the work of PFI for mutual benefit.
- b. To provide interns an opportunity to learn about developmental issues and policy matters in India's power and energy sector, and contribute to policy formulation by generating inputs such as empirical analysis, briefing notes, research reports, and policy papers.

3.4 Internship

(i) **Availability:** Internships shall be offered throughout the year, depending on the requirements of PFI.

(ii) **Eligibility:** Bonafide students of any recognized University/Institution in India or abroad, fulfilling the following conditions, are eligible to apply:



- **Undergraduate students:** Having completed/appeared in the term-end examination of 2nd year/4th semester and secured not less than 70% marks in Class X and XII.
- **Postgraduate students/Research Scholars (PhD):** Having completed/appeared in the term-end examination of the first year/2nd semester and secured not less than 70% marks in Graduation.
- **Fresh graduates/postgraduates awaiting higher studies:** May also apply if they have secured 70% or more cumulative marks in their degree and apply within six months of declaration of final results.

(iii) **Duration:** The period of Internship shall be at least six weeks but not exceeding six months. Interns not completing the requisite period will not be issued any certificate.

(iv) **Experience Certificate:** On successful completion, interns will receive a certificate from HR & Admin and the HoD of the concerned Division in the enclosed format at **Annexure 'B'**.

3.5 Logistics & Support

Interns are required to bring their own laptops. PFI will provide workspace, internet, and other basic support as deemed necessary by the concerned Division.

3.6 Application Procedure

- i. Applications shall be submitted online through the link provided on the PFI website during the **1st to 10th of every month**.
- ii. Applications can be submitted up to six months in advance but not later than two months before the desired internship start date. For example if any applicants wants to join internship programme which is commencing in the month of Apr-26 then he/she can apply from the month of Oct-25 to Feb-26. Application will be valid for the desired month.
- iii. Applicants must clearly indicate their area of interest.
- iv. A candidate may apply only once in a financial year.
- v. Ineligible applications will be automatically rejected.
- vi. Selected applicants must produce original mark sheets and a No Objection Certificate (NOC) from their college/institution at the time of joining, failing which his/her candidature shall be cancelled.

3.7 Selection Process & Other Modalities

- i. Applications will be reviewed online and forwarded to the concerned Heads of Verticals/Divisions/Units for scrutiny and selection of eligible candidates.
- ii. Each Vertical/Division/Unit may take up to 5 interns at a time. This may be relaxed

with the approval of the Director General, PFI.

- iii. The selected candidates may be asked by the vertical/ division to submit the soft copy of their NOC from their Head of the Department/Principal by giving sufficient time before issuance of the offer letter by the vertical head. It also has to be indicated in the NOC that the student would not be registered for any course requiring his/her attendance in the class during the period of internship. The vertical/ division has to obtain the original NOC issued by the college/institution at the time of joining of the candidate and also verify his/her eligibility from the original documents. If any discrepancy is found, the candidature of the candidate will be cancelled by the Vertical.
- iv. The final list of selected interns will be uploaded on PFI's website. Depending upon the number of applications received against a particular domain/area, PFI reserves the right to fix up the eligibility criteria, limit the number of applicants to be called for a particular period and to decide about the mode of screening thereof.
- v. Interns must submit a brief report/paper at the end of their internship, summarizing their learning and contribution. Presentations/seminars may be conducted for interns by the respective Divisions.

3.8 Attendance

Interns must maintain at least **75% attendance**, with daily in/out marking. Failure to meet this requirement will disqualify them from receiving the completion certificate.

3.9 Conduct & Data Access

The conduct of interns and their access to data will be the sole responsibility of the concerned Division/Vertical.

3.10 Review of Scheme

PFI reserves the right to review or amend this scheme at any time. Updates will be notified on the PFI website.

3.11 Relaxation

The **Director General, PFI** will have the power to relax any of the conditions mentioned above, in respect of any deserving candidate.

4. This scheme is issued with the approval of the Director General, Power Foundation of India.


22/9/2025
(Sudhir Kumar Thakur)
Addl. GM – HR & Admin

Domains / Areas for Internship at Power Foundation of India (PFI)

Internships at PFI will be offered in the following Verticals/Divisions/Units, subject to availability of projects and guidance from respective Heads:

- 1. Research & Policy Analysis**
 - Power sector reforms and policy frameworks
 - Renewable energy and energy transition studies
 - Energy efficiency and sustainability research
 - Socio-economic impact assessment of energy policies
- 2. Regulatory Affairs**
 - Regulatory frameworks and tariff analysis
 - Power market design and operations
 - Cross-border energy trade and regional cooperation
 - Analysis of electricity laws and policies
- 3. Data Analytics & Modelling**
 - Power sector data collection, cleaning, and visualization
 - Demand-supply forecasting and scenario modelling
 - Energy system simulations and AI/ML applications in power sector
 - Dashboard creation and data-driven policy support
- 4. Communications & Outreach**
 - Content development (reports, newsletters, social media, website)
 - Stakeholder engagement and public outreach campaigns
 - Knowledge dissemination and capacity-building initiatives
 - Event management and documentation support
- 5. Renewable Energy & Emerging Technologies**
 - Solar, wind, hydro, and biomass energy systems
 - Green hydrogen and storage technologies
 - Electric mobility and charging infrastructure
 - Smart grids and digitalization in the power sector
- 6. Human Resource & Administration**
 - HR policies, systems, and benchmarking studies
 - Organizational development and transformation projects
 - Administrative process optimization
 - Learning and development initiatives
- 7. Corporate Governance & Institutional Development**
 - Policy inputs on governance structures
 - Performance monitoring and evaluation of programs
 - Corporate social responsibility (CSR) in energy transition
 - Best practices in institutional strengthening

